

# Job Description - Casual Recording & Broadcast Audio Technician



Employer: **Kings Place Music Foundation**

Date: **August 2018**

Department: **Technical and ICT**

Reporting to: **Head of Technical**

## Role Objective:

As part of the Technical team, you should have a good working knowledge recorded and broadcast audio, to ensure the highest quality provision in technical delivery throughout all performances, events and conferences. Skills in at least one of the following fields would be advantageous: Live sound, filming, lighting and AV. You will support all areas of the Technical Department in the delivery of concerts, artistic events, conferences & corporate events. Working as part of a wider delivery team, our casual technical staff are the frontline of all our events so professionalism and high level customer service is a prerequisite.

## Key Duties:

### Event / Performance

- Report in to the relevant manager throughout the shift
- Setup and operation of in-house and hired technical equipment during events
- Return all areas to standard post show, or prepare and set up technical equipment for the next event
- Maintain and conform to venue policies and procedures
- Work autonomously including out of office hours (early mornings, late evenings and weekends)
- Duty of care to ensure that all technical setups and installs follow the correct Health & Safety Codes of Practice or relevant legislation and use of the correct PPE. Must be comfortable working at height
- Routinely report equipment faults or issues to the relevant technical manager

### Additional duties

- Assisting all technical areas (Sound, LX, AV, Stage & Broadcast, Maintenance) as required
- Willingness to learn other technical specialities
- When appropriate perform the role of casual technician in other technical areas, as and when required
- Receiving, checking and organising deliveries on behalf of the venue
- Assist in room set ups, furniture moves & turnarounds.

## Requirements:

- Good leadership, customer service, interpersonal and communication skills
- Minimum 3 years professional experience
- Suitable industry specific, further or higher education qualifications and awareness of current technology
- Experience in both artistic performances and corporate events
- A good knowledge of electricity (BS7671 / BS7909), electronics and control equipment
- Excellent working knowledge in multitrack audio recording for a wide variety of genres inclusive of artistic/music performances and corporate events, audio mixing for live broadcasts and post production skills.
- Excellent knowledge of PC and Mac based Digital Audio Workstations (ProTools HD, Logic Pro, Reaper)
- Good knowledge of digital audio and audio networking standards (SPDIF, AES/EBU, Dante, MADI, Opto-core)
- Good working knowledge of wired microphones (e.g. Neumann, Schoeps, Shure), microphone techniques (e.g. X-Y, Decca Tree) and wireless microphones (e.g. Shure ULXD and SLX systems)
- Experience in setting up and using radio and comms systems (wired and wireless)
- Experience in setting up audio relays & externals feeds