

AV Technician (Hourly Rate)

Job Title:	AV Technician (Hourly Rate)
Employer:	Kings Place Music Foundation
Date:	August 2024
Department:	Technical
Responsible to:	Technical Managers, Head of Technical
Rate of Pay:	£17.43/hr + holiday and sick pay

About Kings Place

The Kings Place Music Foundation is an independently funded registered charity with a broad programme of single day events spanning Classical, Folk, Contemporary, Jazz, Spoken Word and more.

In addition to our general programme of events, we also curate a series of festivals independently and in partnership with others. This includes the London Podcast Festival, Luminate Series, London Piano Festival, IGF Guitar Festival, EFG Jazz Festival and more.

We also host a variety of conferences and private hires which help fund our core artistic mission.

Read more about our mission, aims and values here: <https://www.kingsplace.co.uk/about-us/>

Role Overview

You should have a good working knowledge of AV to ensure the highest quality of technical delivery throughout all performances, events and conferences. All conferences at Kings Place require an AV technician while concerts and performances will request one based on artistic vision and need.

Based on discussions with clients/artists and production notes, AV elements are set as per the event's needs. This can include projection, TV screens, comfort monitors, videos sources, clickers and other common AV or presentation equipment. During the event, sources are monitored and switched as needed.

Key Duties

- Setup and operation of in-house and hired AV equipment during events, including facilitating client/artist equipment and content
 - Return all areas to standard post show
 - Maintain and conform to venue policies and procedures
 - Work independently including during out of office hours
 - Ensure that all technical setups and installs follow the correct Health & Safety Codes of Practice
 - Routinely report equipment faults or issues to the relevant technical manager
 - As an AV technician, work with and assist other technical departments (Sound, Filming, Stage Management etc.)
-

AV Technician (Hourly Rate)

Requirements

Essential

- High computer literacy including Windows, Mac and mobile devices
- Good knowledge of common presentation software such as PowerPoint and Keynote
- Knowledge of common analogue and digital formats (HDMI, SDI) and their routing
- Strong communication skills and positivity working with clients and artists to achieve their AV needs
- Strong teamworking to ensure the safe and smooth running of events
- Adaptability to make last minute adjustments to accommodate artist/client requests or the needs of other colleagues
- Experience with live corporate events and conferences
- Willingness to learn and develop technical knowledge

Desirable

- Familiarity with presentation switching (Analog Way, Barco)
- Familiarity with QLab, or similar software, for video playback
- Familiarity with lamp and laser projectors and projector control software
- Experience with live artistic events and performances
- Good knowledge of electricity (BS7671 / BS7909), electronics and control equipment
- Good knowledge of video matrix routing and networks
- IPAF 3a license
- First Aid Training
- Fire Safety Training

Training

Kings Place offers paid venue induction and shadow shifts before solo operational shifts. Further training for venue health and safety is given annually. We are proud to support cross skill development in other disciplines wherever possible.
